

A meeting of the **OVERVIEW AND SCRUTINY PANEL (SOCIAL WELL-BEING)** will be held in **CIVIC SUITE 0.1A, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **TUESDAY, 1ST DECEMBER 2015** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

**Contact
(01480)**

APOLOGIES

1. MINUTES (Pages 5 - 12)

To approve as a correct record the Minutes of the meeting held on 3rd November 2015.

**A Green
388008**

2. MEMBER'S INTERESTS

To receive from Members declarations as to disclosable pecuniary and other interests in relation to any Agenda item.

3. NOTICE OF KEY EXECUTIVE DECISIONS (Pages 13 - 18)

A copy of the current Notice of Key Executive Decisions is attached. Members are invited to note the Plan and to comment as appropriate on any items contained therein.

**M Sage
388007**

4. CAMBRIDGESHIRE HOME IMPROVEMENT AGENCY (CHIA) SHARED SERVICE REVIEW AND DISABLED FACILITIES GRANT BUDGET (Pages 19 - 28)

To receive a report on the Cambridgeshire Home Improvement Agency (CHIA) Shared Service Review and Disabled Facilities Grant Budget.

**J Emmerton
388203**

5. HUNTINGDONSHIRE COMMUNITY SAFETY PARTNERSHIP ANNUAL UPDATE 2014/15 (Pages 29 - 50)

The Huntingdonshire Community Safety Partnership Annual Update 2014/15 is to be presented to the Panel.

**C Stopford
388280**

6. WORKPLAN STUDIES (Pages 51 - 52)

To consider the work programmes of the Economic and Environmental Overview and Scrutiny Panels.

**A Green
388008**

7. OVERVIEW AND SCRUTINY PROGRESS (Pages 53 - 58)

To consider a report on the Panel's activities and scrutinise decisions taken since the last meeting as set out in the Decision Digest (circulated separately).

**A Green
388008**

Dated this 20th day of November
2015



Head of Paid Service

Notes

1. Disclosable Pecuniary Interests

- (1) *Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.*
- (2) *A Member has a disclosable pecuniary interest if it -*
 - (a) *relates to you, or*
 - (b) *is an interest of -*
 - (i) *your spouse or civil partner; or*
 - (ii) *a person with whom you are living as husband and wife; or*
 - (iii) *a person with whom you are living as if you were civil partners*

and you are aware that the other person has the interest.
- (3) *Disclosable pecuniary interests includes -*
 - (a) *any employment or profession carried out for profit or gain;*
 - (b) *any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);*
 - (c) *any current contracts with the Council;*
 - (d) *any beneficial interest in land/property within the Council's area;*
 - (e) *any licence for a month or longer to occupy land in the Council's area;*
 - (f) *any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or*
 - (g) *a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.*

Non-Statutory Disclosable Interests

- (4) *If a Member has a non-statutory disclosable interest then you are required to declare that interest, but may remain to discuss and vote providing you do not breach the overall Nolan principles.*
- (5) *A Member has a non-statutory disclosable interest where -*
 - (a) *a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or*
 - (b) *it relates to or is likely to affect a disclosable pecuniary interest, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association, or*
 - (c) *it relates to or is likely to affect any body –*
 - (i) *exercising functions of a public nature; or*

- (ii) directed to charitable purposes; or
- (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a Member or in a position of control or management.

and that interest is not a disclosable pecuniary interest.

2. Filming, Photography and Recording at Council Meetings

The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening at meetings. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and available via the following link [filming, photography and recording at council meetings.pdf](#) or on request from the Democratic Services Team. The Council understands that some members of the public attending its meetings may not wish to be filmed. The Chairman of the meeting will facilitate this preference by ensuring that any such request not to be recorded is respected.

Please contact Mr Adam Green, Democratic Services Officer, Tel No. 01480 388008/e-mail Adam.Green@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk (under Councils and Democracy).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Elections & Democratic Services Manager and we will try to accommodate your needs.

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.

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HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the OVERVIEW AND SCRUTINY PANEL (SOCIAL WELL-BEING) held in Civic Suite 0.1A, Pathfinder House, St Mary's Street, Huntingdon, PE29 3TN on Tuesday, 3rd November 2015.

PRESENT: Councillor S J Criswell – Chairman.

Councillors D Brown, M Francis, R Fuller, T Hayward, P Kadewere, D J Mead, M C Oliver and Mrs D C Reynolds.

APOLOGIES: Apologies for absence from the meeting were submitted on behalf of Councillors Mrs P A Jordan and Mrs R E Mathews.

IN ATTENDANCE: Councillors J Ablewhite, D Dew, R Harrison, R Howe and J Morris.

40. URGENT ITEM - CAMBRIDGESHIRE COUNTY COUNCIL HEALTH COMMITTEE

Due to the imminent meeting of Cambridgeshire Council's Health Committee, the Chairman announced that he proposed to admit the following urgent item in accordance with Section 100B (3) and (4) of the Local Government Act 1972. Having been informed that Councillor Mrs R Mathews was unwell and had decided to step down from her external appointments, it was

RESOLVED

- a) that Councillor D Brown be appointed to the Cambridgeshire County Council Health Committee for the ensuing Municipal Year; and
- b) that Councillor Mrs D Reynolds should remain as the substitute.

41. MINUTES

The minutes of the meeting of the Panel held on 8th October 2015 were approved as a correct record and signed by the Chairman.

42. MEMBER'S INTERESTS

Councillor S J Criswell declared a non-statutory disclosable interest in Minute Number 45 by virtue of his Membership of Cambridgeshire County Council.

Councillor D Brown declared a non-pecuniary interest in Minute Number 44 as a Member of the Council of Governors at the Cambridge University Hospitals.

43. NOTICE OF KEY EXECUTIVE DECISIONS

The Panel received and noted the current Notice of Key Executive Decisions (a copy of which is appended in the Minute Book) which has been prepared by the Executive Leader for the period 1st November 2015 to 29th February 2016.

44. HINCHINGBROOKE HEALTH CAMPUS PRESENTATION

Mr M Cammies, Estates and Facilities Director, Trust Board, Hinchingsbrooke Healthcare NHS Trust presented the Hinchingsbrooke Health Campus Development Plans to the Panel. Mr Cammies informed the Panel that the current site was 40 acres in size with the potential for development on an additional 12 acres of land currently owned by Cambridgeshire Constabulary. Members were informed that up to 2012 there was a lack of investment in Hinchingsbrooke Hospital infrastructure, however since then £20m had been invested in the site including patient facing areas.

A number of development plans have been proposed, including: the building of staff residencies, medical student accommodation, the creation of a dementia and elderly care village, a health and well-being facility, private patient unit, support function building and a GP Surgery. In addition, the plan is to rationalise the size of the acute hospital element in order to have these additional care facilities.

In summary, Mr Cammies highlighted the following points:

- The Hinchingsbrooke site was of strategic and locational importance for patients in the Cambridgeshire Health system;
- the demographic data profile clearly showed a need for investment in Older People's services and facilities;
- Hinchingsbrooke needed to adapt for future Health needs and to be economically sustainable;
- the site offers great opportunities for innovative models of care;
- the Health Campus opportunity has already showed the potential of various public bodies working together in a more collective and cohesive way; and
- this fits in with many of the national objectives and initiatives recently announced from the NHS England Chief Executive, Lord Carter and the Department of Health.

The Panel asked a question in relation to the aim of reducing the size of the acute hospital and what services will be reduced. In response, Mr Cammies stated that there was no agreement on what acute services would be impacted, although he confirmed bed numbers would be reduced. It was hoped that by focussing on specific acute services, the hospital would be in a form that was more sustainable.

A Member followed up by asking why Hinchingsbrooke was reducing bed numbers when Huntingdonshire was a growing District. The Panel heard how the Treatment Centre was currently running at 65% capacity so there was room for efficiencies. The Panel continued to question whether the ageing population would have an impact on the number of beds in use. Mr Cammies responded by advising the Panel that the Trust and the patients themselves, did not want elderly people in acute beds where possible, but rather a different type of bed more suited to their clinical and social needs.

Following a question regarding the location of a GP surgery at Hinchbrook, Mr Cammies stated that the idea was in response to a suggestion from GPs, where they are reviewing "GP at scale" options.

In response to a question, the Panel were advised that the Trust was not in an ongoing partnership with the developers of the new residential development, but have had significant input with regards to the quality of the design of the buildings.

The Chairman requested that Mr Cammies provide regular updates to the Panel as and when progress was made.

45. SPORT AND ACTIVE LIFESTYLES ANNUAL REPORT 2014/15

With the benefit of an introduction by the Deputy Executive Leader of the Council with responsibility for Commercial Activities, Councillor R Howe, the Sport and Active Lifestyles Manager introduced the Sport and Active Lifestyles (SALT) Annual Report (a copy of which is appended in the Minute Book) to the Panel.

The Panel, had been informed that in addition to 10 paid members of staff SALT used 50 part time volunteers to help deliver the service. The cost of SALT was £1.50 per head per annum. The Panel noted that even though the service carried out positive work there was still room for improvement as adult obesity in the District was above the national average and childhood obesity was at the national average. The year 2014/15 was the highest achieving in terms of attendance and the service continues to achieve high levels of customer satisfaction.

In response to a question about referrals, the Sport and Active Lifestyles Manager confirmed that the service received referrals from a wide variety of sources and these are managed by SALT with the desire to convert customers to One Leisure members.

The Panel highlighted their concerns of the changing financial circumstances at Cambridgeshire County Council resulting in funding withdrawn from SALT and the subsequent impact on service. Members were advised that funding had not been withdrawn at the time of the meeting and SALT would be able to continue to offer a free Exercise Referral service for the ensuing year. However, if funding was withdrawn the service would in all probability revert to a chargeable service.

The Panel was informed in response to questions regarding the lack of identity SALT would raise its profile in the wider community by launching a communications campaign. The introduction of clothing/merchandise for some activities had the advantage of increasing income and advertising the service.

A Member highlighted their concern about the level of physical inactivity and questioned if SALT had given thought to introducing a cycling programme. In response, the Panel was advised that SALT had considered cycling as the activity and already included this in their service provision.

46. AFFORDABLE HOUSING WORKING GROUP REPORT

The Affordable Housing Working Group Report (a copy of which is appended in the Minute Book) was presented to the Panel. Members were informed that the Working Group had covered everything within their remit and made recommendations in Item 6.2 of the report (as listed below):

- The Council should actively promote the provision of affordable housing on exception sites to town and parish councils.
- Where a parish council does not support an exceptions site, the Council should continue to fulfil its duty to meet identified affordable housing need.
- A systematic assessment should be carried out of all land to identify potential sites for affordable housing to then be matched to needs (strategic housing land availability assessment).
- The threshold for developments on which affordable housing can be sought should be lowered from 15 to 10.

The Chairman of the Working Group, Councillor Fuller, gave the Panel more background detail on the recommendations. Members were informed that the Strategic Housing Market Assessment identified a need for a further 8,000 affordable houses in Huntingdonshire over the Local Plan period however as almost two thirds of those on the Housing Register are in bands C and D/D* it was highly unlikely that Huntingdonshire would need to build 8,000 affordable houses.

The Working Group believed that rural exception sites was one way of providing affordable housing required within the villages for local residents.

The Working Group considered Community Land Trusts as promoted in East Cambridgeshire. However, the Working Group believed that this was not appropriate for Huntingdonshire as it would involve the input of a high level of resource for little progression. In conclusion the Working Group believed that the Council was doing well in providing affordable housing.

A Member was concerned that the second recommendation was too 'dictatorial' and should be written in a way which wasn't dictatorial. In response the Panel was told that exception sites are put forward by the local community and only progressed where the Council had identified a need and there are residents on the Housing Register who requires the housing. The second recommendation was designed to capture those Parish Councils who despite identifying the site and the need for the site decide to withdraw from the process.

The Panel identified that the affordable housing threshold the Working Group proposed appeared to be different to Government policy. The reference to Government policy stated that on-site affordable housing can be sought on developments over 10 homes meaning on developments sized 11 homes and above. The Working Group had suggested that affordable housing provision should be sought on

developments sized 10 homes and above. Members were told that this would be clarified before the recommendations go forward to Cabinet for consideration. It has since been confirmed that the Government had proposed a policy restricting on-site provision to sites of 10 homes and above but this has been quashed in the courts, subject to the Government appealing. The Cabinet report submitted reflects the current position.

In response to a question the Panel was informed that there are some villages where rural exception sites are not required. In villages where there was a demand Members can play a crucial role by finding out who owns which pieces of land and persuading residents that affordable housing is required.

One Member explained that there needs to be more information about affordable housing. In the Member's home village there was 5,000 residents but only 33 houses was social rented, although there was a further 153 social rented bungalows or flats. In addition, around eight social rented houses had been sold under the right to buy since 2000, with only one new social rented house built in replacement. In response, the Panel were told that education amongst Members was important in helping to find and secure affordable housing sites. The Panel,

RESOLVED

to endorse the Working Group's findings and the recommended actions in 6.2 for consideration by the Cabinet.

47. OVERVIEW AND SCRUTINY PANEL STRUCTURE

With the aid of a report (a copy of which is appended in the Minute Book), a proposed new Overview and Scrutiny Panel Structure was presented to the Panel. At the Scrutiny Away Day in February 2015, the structure of the Council's Overview and Scrutiny Panels had been reviewed and alternative arrangements had been explored. The Panel was asked to endorse Option 2 which included the following:

- Replace the 'Social Well-Being' Panel with a scrutiny panel focussing on 'Communities and Customers'
- Replace the 'Economic Well-Being' Panel with a scrutiny panel focussing on 'Finance and Performance'
- Replace the 'Environmental Well-Being' Panel with a scrutiny panel focussing on 'Economy and Growth'

The Panel was informed that the option was considered to have the clearest links to the Corporate Plan's strategic priorities and objectives. It was also expected that the preferred option would result in a more balanced workload for the Panels with the Chairman and Vice-Chairman meeting regularly to agenda plan. It was anticipated that once the option had been reviewed by Corporate Governance Panel and Council the change would be implemented in January 2016 with the membership of each panel remaining until Annual Council.

Members were told that the Chairmen of the Panels were keen to see greater use of the Task and Finish Groups with two new Task and

Finish Groups proposed. The first would investigate Cambridgeshire County Council Budget Cuts and how this would affect Huntingdonshire and where could the Council may be able to act to preserve services. The second group would investigate Registered Social Providers and the challenges faced by them in the future.

A Member was concerned that when the meetings are reconstituted then Council would have to reaffirm the membership and re-elect the Chairman and Vice-Chairman. The Policy, Performance and Transformation Manager (Scrutiny) confirmed that clarification would be sought before the report moves onto Corporate Governance Panel.

The Panel asked about assessing the skills and strengths of each Member to ensure that they would be on the correct panel in order to maximise their skills. The Managing Director had indicated that a skills audit would be useful to carry out. The Panel,

RESOLVED

to

- a) endorse Option 2 as a new structure for Overview and Scrutiny panels,
- b) request that amendments to the Constitution to allow the new structure to be adopted to referred to Corporate Governance Panel and full Council meetings in December.
- c) appoint Councillors Brown, Criswell, Francis, Hayward and Kadewere to the County Council Cuts Task and Finish Group.
- d) appoint Councillors Fuller, Kadewere, Oliver and Mrs Reynolds to the Registered Social Providers Task and Finish Group.

48. WORKPLAN STUDIES

The Panel received and noted a report (a copy of which is appended in the Minute Book) which contained details of studies being undertaken by the Overview and Scrutiny Panels for Economic Well-Being and Environment Well-Being.

49. OVERVIEW AND SCRUTINY PROGRESS

Overview and Scrutiny Panel (Social Well-Being) Work Programme

With the aid of a report (a copy of which is appended in the Minute Book) the Panel reviewed the progress of its activities since the last meeting. The Panel asked to receive the statistics on the number young men aged 16 to 23 who had been receiving treatment for a mental health issue.

Decision Digest

The 159th Edition of the Decision Digest was received by the Panel. In so doing, the Panel,

RESOLVED

that the Decision Digest not be submitted to the Panel with the Agenda at future meetings.

Chairman

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NOTICE OF KEY EXECUTIVE DECISIONS INCLUDING THOSE TO BE CONSIDERED IN PRIVATE

Prepared by Councillor J D Ablewhite
Date of Publication: 11 November 2015
For Period: 1 December 2015 to 31 March 2016

Membership of the Cabinet is as follows:-

Councillor J D Ablewhite	- Executive Leader of the Council	3 Pettis Road St. Ives Huntingdon PE27 6SR Tel: 01480 466941 E-mail: Jason.Ablewhite@huntingdonshire.gov.uk
Councillor R C Carter	- Executive Councillor for Operations & Environment	5 The Paddock Bluntisham Huntingdon PE28 3NR Tel: 07986 325637 E-mail: Robin.Carter@huntingdonshire.gov.uk
Councillor S Cawley	- Executive Councillor for Organisational Change & Development	6 Levers Water Huntingdon PE29 6TH Tel: 01480 435188 E-mail: Stephen.Cawley@huntingdonshire.gov.uk
Councillor D B Dew	- Executive Councillor for Strategic Planning & Housing	4 Weir Road Hemingford Grey Huntingdon PE28 9EH Tel: 01480 469814 E-mail: Douglas.Dew@huntingdonshire.gov.uk

Councillor J A Gray - Executive Councillor for Resources	Vine Cottage 2 Station Row Catworth Huntingdon PE28 0PE Tel: 01480 861941 E-mail: Jonathan.Gray@huntingdonshire.gov.uk
Councillor R Harrison - Executive Councillor for Strategic Economic Development & Legal	55 Bushmead Road Eaton Socon St Neots PE19 8GC Tel: 01480 406664 Email: Roger.Harrison@huntingdonshire.gov.uk
Councillor R Howe - Deputy Executive Leader of the Council with responsibility for Commercial Activities	The Old Barn High Street Upwood Huntingdon PE26 2QE Tel: 01487 814393 E-mail: Robin.Howe@huntingdonshire.gov.uk
Councillor D M Tysoe - Executive Councillor for Customer Services 1 4	Grove Cottage Maltings Lane Ellington Huntingdon PE28 OAA Tel: 01480 388310 E-mail: Darren.Tysoe@huntingdonshire.gov.uk

Notice is hereby given of:

- Key decisions that will be taken by the Cabinet (or other decision maker)
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part).

A notice/agenda together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restrictions on their disclosure, copies may be requested by contacting the Democratic Services Team on 01480 388169 or E-mail Democratic.Services@huntingdonshire.gov.uk. Agendas may be accessed electronically at www.huntingdonshire.gov.uk.

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See the relevant paragraphs below.

Any person who wishes to make representations to the decision maker about a decision which is to be made or wishes to object to an item being considered in private may do so by emailing Democratic.Serices@huntingdonshire.gov.uk or by contacting the Democratic Services Team. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the District Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) (Reason for the report to be considered in private)

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the Authority proposes:-
 - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Huntingdonshire District Council
 Pathfinder House
 St Mary's Street
 Huntingdon PE29 3TN.

- Notes:- (i) Additions changes from the previous Forward Plan are annotated ***
 (ii) Part II confidential items which will be considered in private are annotated ## and shown in italic.

15 Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Approval of Council Tax Base 2016/2017	Section 151 Officer	1 Dec 2015		Clive Mason, Head of Resources Tel No. 01480 388157 or email Clive.Mason@huntingdonshire.gov.uk		J Gray	Economic Well-Being
Home Improvement Agency - Annual Report	Cabinet	10 Dec 2015		Jo Emmerton, Housing Strategy Manager Tel No. 01480 388203 or email: Jo.Emmerton@huntingdonshire.gov.uk		D B Dew	Social Well-Being
Fraud Prosecution Policy	Cabinet	10 Dec 2015		Amanda Burns, Benefits Manager Tel No. 01480 388122 email: Amanda.Burns@huntingdonshire.gov.uk		D Tysoe	Economic Well-Being

Subject/Matter for Decision	Decision/recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Commercial Investment Strategy Business Plan	Cabinet	10 Dec 2015		Ms Julie Slatter, Corporate Director (Services) Tel No. 01480 388301 email: Julie.Slatter@huntingdonshire.gov.uk		J Gray	Economic Well-Being
Procurement Policy	Cabinet	10 Dec 2015		Nigel Arkle, Procurement Manager Tel No. 01480 388104 email: Nigel.Arkle@huntingdonshire.gov.uk		J Gray	Economic Well-Being
Customer Service Strategy ***	Cabinet	10 Dec 2015		John Taylor, Head of Customer Services Tel No. 01480 388119 email: John.Taylor@huntingdonshire.gov.uk		D Tysoe	Economic Well-Being
Huntingdonshire Infrastructure Business Plan ***	Cabinet	10 Dec 2015		Paul Bland, Planning Service Manager (Policy) Tel No. 01480 388430 email: Paul.Bland@huntingdonshire.gov.uk		D Dew	Environmental Well-Being
Gambling Act 2005 Statement of Principles	Council	16 Dec 2015		Christine Allison, Licensing Manager Tel No. 01480 388010 email: Christine.Allison@huntingdonshire.gov.uk		R Harrison	Social Well-Being
Statement of Licensing Policy	Council	16 Dec 2015		Christine Allison, Licensing Manager Tel No. 01480 388010 email: Christine.Allison@huntingdonshire.gov.uk		R Harrison	Social Well-Being
Approval of Final 2016/17 Revenue and Capital Budgets and Medium Term Financial Strategy 2017/18 to 2020/21	Cabinet	11 Feb 2016		Clive Mason, Head of Resources Tel No. 01480 388157 email: Clive.Mason@huntingdonshire.gov.uk		J Gray	Economic Well-Being

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Treasury Management Strategy 2016/17	Cabinet	11 Feb 2016		Clive Mason, Head of Resources Tel No. 01480 388157 email: Clive.Mason@huntingdonshire.gov.uk		J Gray	Economic Well-Being

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Public
Key Decision - Yes

HUNTINGDONSHIRE DISTRICT COUNCIL

Title/Subject Matter: Cambs Home Improvement Agency (CHIA) Shared Service Review & Disabled Facilities Grant Budget

Meeting/Date: Overview & Scrutiny Panel Social Wellbeing – 1 Dec 2015
Cabinet – 10 December 2015

Executive Portfolio: Strategic Planning and Housing

Report by: Housing Strategy Manager

Ward(s) affected: All

Executive Summary:

This report provides Members with:

1. A progress review of the Cambs Home Improvement Agency (CHIA) shared service following three years of operation.
2. An update on the position with regards to extending the shared service to include ECDC.
3. A recommendation to extend the HIA shared service for a further two years, enabling a review of the HIA funding to be completed in light of pressures on the capital budget.
4. A review of the ongoing demand for Disabled Facilities Grants (DFGs) and the impact of the transfer of the Government DFG capital funding to the Better Care Fund.

1. 3 Year review of Cambs HIA

The Cambs HIA (CHIA) shared service was developed during 2011/12 in partnership with Cambridge City and South Cambridgeshire District Councils. CHIA went 'live' on 1st April 2012.

CHIA is a partnership based shared service with staff employed by Cambridge City Council, the main office located within South Cambridgeshire's offices in Cambourne (with hot desks at other locations) and IT systems and support provided by this Council.

The shared service HIA has been successful in meeting its initial aims and objectives and has the potential to achieve further efficiencies both internally and externally into the future. Performance data is at Annex 1 and shows high volumes of work for the three years of operating the shared HIA. Performance targets have been met in 2014/15.

Performance in Q1 and Q2 of 2015/16 has dipped for a number of reasons including an increase in volumes of work, loss of a surveyor, and the necessary introduction of new procedures to ensure regulatory compliance. All the reasons for this, and the potential options, are being explored by the Management Board.

2. Update on extending the Cambs HIA to East Cambs

The scope for expanding the service to include other districts in Cambridgeshire has been considered. Having appraised the Business Case for service expansion, East Cambs DC has since decided not to join the shared service because they are content that their in-house service is fit for purpose and they do not foresee significant benefits from disrupting their current arrangement.

3. Extending the shared service contract

The original three-year Agreement was extended in 2014 and expires in March 2016. Broadly speaking the Partnership Agreement is fit for purpose and it is recommended that it is reviewed and refreshed by Officers and the Executive Member, ensuring consistency with other Shared Services, prior to commitment to a further two-year period of partnership working.

4. Review of DFG

DFGs are part funded through the Council's Capital fund. The remainder is Government funding (c£500k pa) which is now channelled through to this Council via the Better Care Fund. Officers continue to influence the strategic direction of the Better Care Fund towards preventative services, demonstrating the value of the DFG programme to the health and social care agenda.

Recommendation(s):

It is recommended that:

Overview & Scrutiny (Social Well Being) note and comment on this report; and

Cabinet:

- Note the position following three years of the shared HIA service
- Agree to delegate authority to the Head of Development in consultation with the Executive Member to sign off the refreshed Partnership Agreement for a further two years.

1. WHAT IS THIS REPORT ABOUT/PURPOSE?

- 1.1 This report provides Members with:
1. A progress review of the Cambridgeshire Home Improvement Agency (CHIA) shared service following three years of operation.
 2. An update on the position with regards to extending the shared service to include ECDC.
 3. A recommendation to extend the HIA shared service for a further two years.
 4. A review of the ongoing demand for Disabled Facilities Grants (DFGs) and the impact of the transfer of the Government DFG capital funding to the Better Care Fund.

2. WHY IS THIS REPORT NECESSARY/BACKGROUND

- 2.1 Members have requested an annual report on performance of the shared service home improvement agency.
- 2.2 The CHIA shared service was developed during 2011/12 in partnership with Cambridge City and South Cambridgeshire District Councils, Cambs HIA went 'live' on 1st April 2012.
- 2.3 CHIA is a partnership based shared service with staff employed by Cambridge City Council, staff located within South Cambridgeshire's offices in Cambourne (with hot desks at other locations) and IT systems and support provided by this Council.
- 2.4 One of the main aims of CHIA is to help people live independently by helping them to access DFGs. The Housing Grants, Construction and Regeneration Act 1996 sets out the Council's duties to provide DFGs. The Council must award a DFG for work to achieve one or more of a set of purposes defined by statute. DFGs are awarded on the recommendation of an Occupational Therapist (OT) and fund aids and adaptations like ramps, stair lifts and level access showers. The maximum DFG is £30k and DFGs for adults are subject to a means test. DFGs for children are not means tested. The Council must be satisfied that a DFG is necessary and appropriate and that to carry it out is reasonable and practicable. The responsibility for validating and approving DFGs sits with the Strategic Housing Service at this Council.
- 2.5 DFGs form part of a wider strategic approach to helping improve the health and wellbeing of people in Huntingdonshire. Along with other low level interventions, DFGs can enable elderly and disabled people to live independently and help to avoid costly emergency hospital admissions and inappropriate and expensive care placements. DFGs are therefore a 'preventative' service and help to implement the aims of the countywide Health and Well Being Strategy.

3. CAMBS HIA - REVIEW AFTER THREE YEARS OF OPERATION

- 3.1 Following a slow start to the shared service in 2012/13 due to the complexities of the service and the challenge of bringing together three very different operational teams, service delivery continued to improve in year three.
- 3.2 When CHIA was formed, a number of key objectives were agreed. Progress on each of these is set out below:

Deliver cost savings over time for both district and county commissioners.

- 3.3 The savings identified for the Council of moving to a shared service were anticipated to be minimal, if any, in the first two years. The Council had historically revenue funded the in-house HIA at levels ranging from £59k in 2006/07 to £73k in 2010/11. CHIA's Year 1 (2012/13) budget resulted in a deficit of £71k, and a contribution of £35k from HDC was made in line with the cost sharing agreement, as reported to this Panel, and Cabinet, in July 2013.
- 3.4 End of Year 2 (2013/14) figures showed that the shared service made a small surplus of £8k. However agreement was obtained for this amount to be rolled forward into 2014/15 in order to cover unforeseen costs following the HDC IT upgrade.
- 3.5 Year 3 has delivered another small surplus of £18k. While these sums are relatively small, the direction of travel is positive. CHIA is currently carrying out a major Contractor Procurement Project to ensure greater value for money from the DFG capital and additional procurement support costs of £18k have been identified. This surplus will be retained by CHIA in order to resource this project.
- 3.6 In summary, the anticipated cost savings for the district council have been met and opportunities identified for further savings for both district and County commissioners through smarter procurement and discussions about capital funding in future.

Improve operational resilience and opportunities for cross boundary working.

- 3.7 A drop of Occupational Therapy referrals in 2014/15 and staffing issues, including the need to recruit a Surveyor, contributed towards the dip in CHIA performance mid-year and the resulting reduction in number of DFGs completed. This also resulted in a reduction in capital budget from £1.7m to £1.4m. However, despite these issues CHIA has maintained operational resilience and financial stability.
- 3.8 The drop in OT referrals and increased waiting times for assessment was of concern and was in part due to a number of factors including the tendering of the older people's health care contract and the uncertainty for staff until Uniting Care Partners were appointed earlier this year. The subsequent TUPE of OT staff, and ongoing recruitment and retention issues within the Occupational Therapy profession have also contributed. However referrals have already picked up in 2015/16 and early indications are that these are approaching normal levels (for Huntingdonshire) of around 30 per month.
- 3.9 Discussions have been held with Fenland and East Cambridgeshire Councils about whether or not they wish to join the shared service. Fenland DC has initially decided to continue with the contract they have with Kings Lynn and West Norfolk Council, thereby excluding them from being part of the shared service. However, they are interested in seeing how CHIA develops and have not discounted joining in future.
- 3.10 With regard to East Cambridgeshire, in principle agreement to include ECDC in the shared service (subject to a detailed Business Case being developed)

was given by Members in July 2014. The benefits to Huntingdonshire from further expansion of CHIA into East Cambs and/or Fenland would be the potential for further improvements in efficiency and a more robust service.

- 3.11 In summary, the objective to improve resilience and work across boundaries has been met through the development of CHIA and there may be further opportunities to increase this through development of a County-wide service over time.

Provide a platform for improved performance and efficiency over time.

- 3.12 The CHIA Management Board, made up of senior officers from the three Councils, the County Council, and the HIA Manager, is keen to develop closer working with both district colleagues and partners in Health and Adult Social Care. These include proposals for closer working with OTs and other services i.e. Handyperson services, hospital discharge teams, etc.

- 3.13 Performance targets have been met in 2014/15 (annex 1). Performance in Q1 and Q2 of 2015/16 has however dipped for a number of reasons including an increase in volumes of work, loss of a surveyor, and the necessary introduction of new procedures to ensure regulatory compliance. All the reasons for this, and the potential options, are being explored by the Management Board.

4. EXPANSION OF CHIA TO INCLUDE EAST CAMBRIDGESHIRE

- 4.1 As mentioned earlier Members gave 'in principle' agreement in July 2014 for a detailed Business Case to be developed to explore whether or not it would be beneficial to join with East Cambridgeshire. East Cambs took their home improvement agency service back in-house following the closure of East Cambs Care & Repair who performed this function previously.

- 4.2 A Business Case was developed by CHIA in relation to this, however, having considered the options and associated costs East Cambs took the decision in September not to join the shared service but to remain independent.

5.0 EXTENSION OF THE HIA SHARED SERVICE CONTRACT

- 5.1 The shared service has been successful in terms of savings (paragraphs 3.3 to 3.5) and whilst performance in years 1-3 has improved, performance over the last 6 months has declined, as discussed in paragraph 3.13. It is therefore proposed that we should review and refresh the existing Partnership Agreement and go ahead with a further two year term with provision for an extension for a further three years by agreement. If agreed, this can be taken forward by officers and the Executive Councillor.

6.0 DFG BUDGET IMPLICATIONS AND BETTER CARE FUND

- 6.1 Demand for DFG remains strong in Huntingdonshire for a number of reasons, including people's aspirations to live at home for longer, an increase in DFGs for children, increased longevity, and an overall increase in the number of older people in the district. The Office for National Statistics projections show that the proportion of people aged over 65 in the district is predicted to increase from 16% of our population in 2011 (27,700 people) to 21% of our population by 2021 (38,300 people). Therefore long term demand for DFG and other services that support older people, is expected to continue to grow.

- 6.2 A review modelling demand for DFG has been carried out and it is estimated that 20 eligible new OT referrals will be received each month. The average DFG costs £7k. Therefore the demand for DFG in an average year is estimated to be £1.7M. Obviously if any of the variables stated above change, then demand for DFG could increase or decrease accordingly.
- 6.3 Due to the drop in OT referrals in 2014/15 the full budget of £1.7m was reduced to £1.4m. OT referrals fluctuate but at the current time it is considered that the current budget of £1.5m for 2015/16 is adequate.
- 6.4 Service delivery rates over recent years, plus a prediction for this year are shown below:

	2012/13	2013/14	2014/15	2015/16 Predicted DFGs generated in year
No. DFGs completed	189	238	203	215
Total spend on DFGs	£1.2m	£1.7m	£1.4m	£1.5m estimated

- 6.5 The DFG budget, in the Council's MTFs is as follows:

	2015/16 £m	2016/17
Assumption on contribution from central Government	0.5	0.5
HDC contribution	1.0	To be determined
Total DFG budget	1.5	

- 6.6 During 2014/15 the Government established the Better Care Fund (BCF). This is a pooled Health and Adult Social Care budget. All of the funding pooled together is already 'allocated' to services across the health and social care systems. The Government's contribution to DFG capital funding was also pooled within this new BCF 'pot'. The Government ring-fenced the DFG expenditure for 2015/16 but there has been no guidance on this for 2016/17.
- 6.7 The district councils are in discussions with the County Council to ensure that this DFG grant continues to be distributed at current levels to the districts. The aim of the BCF is to help transform services to enable a number of National outcomes to be achieved. These include 7 day services to support hospital discharge, more effective preventative services, better sharing of information between agencies, joint assessments etc.
- 6.8 The BCF for Cambridgeshire is £37.7m and a joint plan has been developed for how the money will be allocated in the future, and how the national outcomes will be achieved. CHIA is clearly well placed to support delivery of these aims and there may be opportunity for further development of the HIA service given the preventative outcomes they help to deliver.

7.0 RISKS AND HOW THEY WILL BE MANAGED

- 7.1 The inclusion of the Government element of DFG capital (c.£0.5m) within the Better Care Fund (BCF) from 2015/16 provides an element of risk. Whilst the DFG capital was cascaded from the County Council to housing authorities in 2015/16 there has been no further Government guidance in respect of this.
- 7.2 There is also a risk that County Council and Health revenue funding may be withdrawn, or reduced due to ongoing budget cuts. Officers are actively engaged in discussions with the County Council to ensure this revenue funding is secured into the future or to consider the provision of capital instead (from which CHIA can generate revenue income).
- 7.3 There is a risk that if the Council's Capital budget is reduced significantly then the Council will fail to meet its Statutory duties towards vulnerable households. This will continue to be considered as part of the Council's Capital Programme going forward.

8. COMMENTS OF OVERVIEW & SCRUTINY PANEL

- 8.1 The comments of the Overview & Scrutiny Panel Social-Wellbeing Panel meeting on the 1st December will be reported to Cabinet.

9.0 WHAT ACTIONS WILL BE TAKEN/TIMETABLE FOR IMPLEMENTATION

- 9.1 The Partnership Agreement will be reviewed and renewed for a further two-year term from April 2016.

10. LINK TO THE CORPORATE PLAN

- 10.1 This proposal links with the following strategic themes and outcomes:

Working with our communities

- Improve health and wellbeing

Ensuring we are a customer focussed and service led council

- Becoming more business like and efficient in the way we deliver services
- Ensure customer engagement drives service priorities and improvement

11. CONSULTATION

- 11.1 Customer satisfaction remains high with the Council carrying out quarterly satisfaction surveys. These are monitored and reported to the Management Board regularly, and as part of this annual report.

12. LEGAL IMPLICATIONS

- 12.1 The Shared Service Partnership Agreement across the three existing Councils can be renewed for a further two years by formal minute and letter (subject to a refresh by the Head of Development in consultation with the Executive Councillor).

13. REASONS FOR THE RECOMMENDED DECISIONS

- 13.1 The shared service CHIA has been successful in meeting its aims and objectives after three years, with potential to achieve further efficiencies both internally and externally into the future. Performance data is at Annex 1.
- 13.2 The opportunity to broaden the shared service to include the other districts within Cambridgeshire has been considered but it has been decided not to expand but to maintain the current arrangements at this time.
- 13.3 The current Partnership Agreement runs out in March 2016. This needs to be renewed by 1st April 2016 for a further two-year period.
- 13.4 Analysis of demand and costs would suggest that the Council's MTP budget for DFG is appropriate to manage the current demand placed upon it in 2015/16 and officers will continue to influence the strategic direction of the Better Care Fund to safeguard the contribution to DFG held within it.

BACKGROUND PAPERS

- Overview & Scrutiny Panel Report July 2014 – Shared HIA Service Review and DFG budget.
- The Housing, Grants, Construction and Regeneration Act 1996
- Cambridgeshire Health and Well Being Strategy 2012-17
<http://www.cambridgeshire.gov.uk/NR/ronlyres/15D48C47-A6F7-4C35-B540-F0FA5168D988/0/CambridgeshireHealthWellbeingStrategy20122017.pdf>
- Cambridgeshire Better Care Fund Plan
<http://www2.cambridgeshire.gov.uk/CommitteeMinutes/Committees/Meeting.aspx?meetingID=781>
- Developing Plans for the Better Care Fund – NHS England Planning Guidance
<http://www.local.gov.uk/documents/10180/12193/Developing+plans+for+better+care+fund+guidance.pdf/734c155e-7820-4761-976a-6c56053c0e78>

CONTACT OFFICER

Jo Emmerton, Lead Housing Strategy Manager
Tel No: 01480 388203

Annex 1

Activity

The table below gives a summary of what Cambs HIA has delivered over the past three years.

Description	2012/13	2012/13 All	2013/14	2013/14 All	2014/15	2014/15 All
All enquiries	CC 195 SC 240 HD 434	869	CC 257 SC 289 HD 481	1027	CC 216 SC 309 HD 437	962
Completed DFG jobs	CC 68 SC 77 HD 189	334	CC 86 SC 75 HD 238	399	CC 64 SC 62 HD 203	329
% private tenure	CC 73 SC 90 HD 54	68%	CC 74 SC 86 HD 57	69%	CC 72 SC 85 HD 57	69%
DFG grant spend (nearest K)	CC 470K SC 507K HD 1,239K	£2,216K	CC 578K SC 663K HD 1,723K	£2,964K	CC 557K SC 641K HD 1,381K	£2,578K
Disc grants complete	CC 25 SC 29 HD 11	65	CC 34 SC 27 HD 18	79	CC 33 SC 23 HD 14	70
Disc grant spend (nearest K)	CC 103K SC 106K HD 54K	£ 263K	CC 81K SC 111K HD 113K	£ 305K	CC 163K SC 60K HD 92K	£ 315K

2014/15

Description	City	S Cambs	Hunts	All
DFG referrals	88	105	277	470
Caseload at year end	67	141	176	384
Discretionary grant applications	28	21	16	65

Overall there are high levels of satisfaction with all aspects of the work provided by the HIA and the contractors. Overall satisfaction shows 97% for Cambridge City, 100% for South Cambridgeshire DC and 89% for Huntingdonshire DC.

The time taken to complete works following a referral is measured as one of the key performance indicators for the HIA for cases <£10K and for those >£10K. For 2014/15 the time taken in weeks is as follows.

Description	Target	City	S Cambs	Hunts	All
Av time referral to completion (weeks) <£10K	26 wks	25.1	35	26.3	29.8
Av time referral to completion (weeks) >£10K	45 wks	64.5	69.2	69.6	72.0

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Public
Key Decision - No

HUNTINGDONSHIRE DISTRICT COUNCIL

Title/Subject Matter: Huntingdonshire Community Safety Partnership 2014 -15 Review

Meeting/Date: Overview & Scrutiny Social Wellbeing Panel 3 November 2015

Executive Portfolio: Councillor R Harrison

Report by: Head of Community

Ward(s) affected: All Wards

Executive Summary:

- The purpose of this report is to provide a summary for Members of the activities and outcomes of the Huntingdonshire Community Safety Partnership in the year 2014 – 15. Details of the costs associated with the District Council supporting the activities of the Community Safety Partnership, and how the new Anti-social Behaviour, Crime and Policing Act 2014 powers have been utilised.

Recommendation:

- The Panel Members are requested to consider the content of this report and consider how the work of the Huntingdonshire Community Safety Partnership can be further implemented within your ward areas.

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1. INTRODUCTION

- 1.1 Huntingdonshire Community Safety Partnership (HCSP) was set up in response to the Crime and Disorder Act 1998 and aims to reduce crime, disorder and anti-social behaviour within the district; through the close partnership-working with a wide range of organisations. The partnership is administered and supported by the HDC Community Safety Team. Forming the Partnership are representatives from the six statutory organisations, these being Huntingdonshire District Council, Cambridgeshire Constabulary, Cambridgeshire County Council, Cambridgeshire Fire and Rescue Service, Cambridgeshire and Peterborough CCG and the Probation Service as well as invited organisations such as Luminus Homes and Link to Change.
- 1.2 Traditionally, funding awarded to the Huntingdonshire Community Safety Partnership (HCSP) by the Home Office was in the form of the Safer Stronger Communities Fund (SSCF) which had been used to contribute towards a number of different initiatives put in place to address the agreed priorities. For the third consecutive year, the funding was awarded to the Cambridgeshire Police and Crime Commissioner (P&CC) to allocate and in April 2014, the Partnership received £24,225. The grant award was a clear recognition by the P&CC that the Partnership had achieved what they had set out to do at the start of the previous 12 months.
- 1.3 The Partnership is required to allocate the funding in line with their priorities. The priorities form part of a three year annually refreshed Community Safety Plan of which 2014 – 15 was the first year of this plan. For the three years (2014 – 17), the Partnership agreed to focus on ‘Victims and Vulnerabilities’. The Strategic Assessments commissioned in 2014 – 15 focused on these priority areas to enable the Partnership to put a response in place to the reality of these issues locally. An example of some of the positive action taken by the Partnership in response to the priorities is:

Project	Link to 2014 – 17 Priority	Amount (£)	Associated Outcomes
Officer time in relation to Dodgems Project (Intensive work with 10 identified males who are at risk of becoming involved in or are already involved with the Criminal Justice System as well as being at risk of Not in Education Employment or Training (NEET)).	Prevention and intervention	7,500	<ul style="list-style-type: none"> • Breaks the cycle of offending that in turn reduces the strain on Police, District Council, CPS, YOS and prison services; • Reduces repeat victimisation; • Addresses long term issues such as mental ill health; • Improves educational attainment/ employment

<p>Art Mind Therapy Project (working with identified children and young people who are suffering post-traumatic stress leading to them becoming involved in crime, disorder or ASB).</p>	<p>Project receives referrals in relation to victims and perpetrators of Child Sexual Exploitation.</p>	<p>8,000</p>	<ul style="list-style-type: none"> • Supports the most vulnerable; • Provides a quick response to a long term issue; • Reduces the strain on Police, District Council, GPs, A&E • Enables an individual to move on in their life;
<p>Insurance for Pubwatch Schemes (Covering the areas of St Ives and Huntingdon where historically alcohol related disorder has been of significant concern. The Pubwatch Schemes ban individuals from their premises who are having a negative impact on the night time economy as a result of their behaviour).</p>	<p>Supporting communities to have a zero tolerance to offending behaviour.</p>	<p>577</p>	<ul style="list-style-type: none"> • Contributing to the reduction in the number of incidents of violence against the person; • Reduce requirement for the Police to resource the night time economy; • Fewer people attending A&E with alcohol related injuries;
<p>Fuel Tank Alarm (Requested by Cambridgeshire Constabulary to tackle diesel thefts in the rural areas of the District).</p>	<p>Supporting vulnerable victims of anti-social behaviour.</p>	<p>265</p>	<ul style="list-style-type: none"> • Reduction in the number of thefts; • Reduce the strain on Police resource; • Protects those living in rural areas of the District
<p>Bobby Scheme – Support the Bobby Scheme to respond to victims of crime and domestic abuse by putting in place, in the victim’s home, preventative and repeat victim measures.</p>	<p>Supporting the most vulnerable members of our communities.</p>	<p>3,000</p>	<ul style="list-style-type: none"> • Reduces repeat victimisation; • Reduces the strain on Police and support agencies; • Protects those living in rural areas of the District
<p>Remote access IP cameras – CCTV camera that can be used by the Neighbourhood Policing Teams to gather evidence in relation to reported issues of anti-social behaviour.</p>	<p>Supporting vulnerable victims of anti-social behaviour.</p>	<p>750</p>	<ul style="list-style-type: none"> • Protects the most vulnerable members of our communities; • Supports the prosecution process ensuring better outcomes for the victim; • Addresses repeat victimisation;

External trainers appointed to provide a one day training course to frontline professionals in relation to the new tools and powers available under the ASB, Crime and Policing Act 2014.	To support the overarching theme of Victims and Vulnerabilities	750	<ul style="list-style-type: none"> • Efficient use of the legislation available; • Targets repeat offenders; • Provides reassurance for our communities that ASB will not be tolerated; • Reduces calls for service to the District Council and Police
Provision of a Breakfast Club for EU residents living in Huntingdon North Ward. A facility where residents can access advice and support in relation to drugs, alcohol, housing and benefits. A pilot project to try and break the cycle of early morning alcohol consumption.	Disrupting human trafficking and supporting victims as well as a priority community	3,383	<ul style="list-style-type: none"> • Supports victims and addresses perpetrators; • Community reassurance and integration; • Reduces calls for service to the Police and District Council
Total		24,225	

1.5 The Partnership has recognised the need to carry out a piece of work over the next 12 months that accurately evaluates the return on investment in relation to the projects that they have commissioned.

1.6 Unlike previous years, the Chair of the Partnership was not required to attend a P&CC 'Star Chamber' but they did receive notification in March 2015 that they would be awarded grant funding for the amount of £22,900 for 2015 – 16 based on their previous year's performance.

2.0 Financial

2.1 The District Council currently provides both administrative and professional support to the Huntingdonshire Community Safety Partnership as outlined in section 2.1 of this report. In the financial year 2014-15 this support is outlined below.

Post	Financial Year 2013 - 14	Financial Year 2014 - 15
<p>Head of Community</p> <p>Responsibilities included:</p> <ul style="list-style-type: none"> • Attendance at 4 meetings per year • Designated Officer in relation to use of AS legislation • Meetings with Chief Inspector and Portfolio Holder x 3 per year 	£16,511 (18.6% FTE)	£3,923 (5% FTE)
<p>Community Safety Team Leader</p> <p>Responsibilities included:</p> <ul style="list-style-type: none"> • Attending 4 meetings/ year • Supporting the Chair and Vice Chair • Provide briefings for Partnership members • Agenda setting • Writing of 70% of reports that are presented to the Partnership • Action Plan writing • Writing and monitoring progress against the 3 year CS Plan • Creating and supporting working groups • Managing the Community Safety Fund • Completing financial returns to the P&CC • Maintenance of Partnership web pages on HDC site 	£15,200 (40% FTE)	£15,028 (40% FTE)
<p>Democratic Services Officer</p> <p>Responsibilities included:</p> <ul style="list-style-type: none"> • Attending 4 meetings/ year • Distributing the minutes and agenda • Distributing relevant information by email to Partnership members as requested by the Chair and CS Team Leader 	£402.00 (1.83% FTE)	£623.00 (2.25% FTE)
<p>Anti-Social Behaviour Case Worker</p> <ul style="list-style-type: none"> • Responsibilities included Progress actions as requested by the Partnership • Respond to the vulnerable victim agenda • Fulfil duties under relevant legislation 	£1,300 (5% 0.8FTE)	£1,300 (5% 0.8FTE)
<p>Community Safety Administration Officer</p> <ul style="list-style-type: none"> • Responsibilities included: Submitting invoices to the Office of the P&CC 	£200 (1% FTE)	£200 (1% FTE)
Total	£33,613	£21,074

- 2.2 The costs differ considerably from year to year because in 2013 – 14, the Chair of the Partnership was a Head of Service employed by Huntingdonshire District Council. In 2014 – 15, the Chair was a senior Police Officer therefore reducing the contribution of time and resource made by the District Council.
- 2.2 It is important to recognise that a considerable proportion of the work carried out by the Community Safety Team Leader for the HCSP is also of benefit to HDC as result of the issues being a priority in the Huntingdonshire area. This helps avoid duplication and consistency for communities.
- 2.3 Other organisations have demonstrated their commitment to the Partnership in the form of the elected Chair being a senior Police Officer for Cambridgeshire Constabulary and the Vice Chair a Director for Luminus Homes.

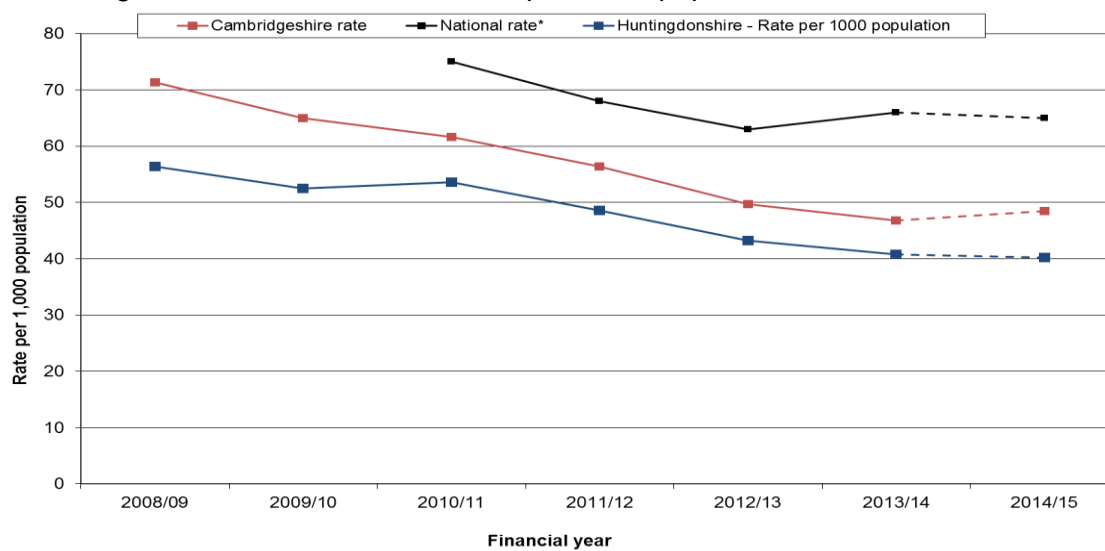
3.0 SUSTAINING A SERVICE IN 2015 – 16 AND BEYOND

- 3.1 The Co-located Community Safety Team that was created in 2012 remains secure with two Police Community Support Officers (PCSOs) based part time at Pathfinder House along with the Community Safety Team Leader, ASB Case Worker and Community Safety Administrative Support Officer. Also joining this team on a co-located basis in early 2015 was the Outreach Worker for the Office of the Police and Crime Commissioner.
- 3.2 The ECINs Case Management system continues to be used by the District Council Community Safety Team as well as partner agencies to report, record and manage individuals who are involved with or victims of anti-social behaviour. Since its launch in 2013, the number of organisations actively using the system has increased which in turns improves information sharing as well as the way that each case is managed and successfully closed.
- 3.3 The P&CC has committed to funding ECINs for the District and City Councils until 2017 as the need for better sharing of information to target those who cause our communities most harm has been recognised.
- 3.4 The co-located District Council Community Safety Team provides scope and flexibility, suggesting that there may be opportunities to provide a response to ASB on behalf of other authorities across Cambridgeshire or housing providers who own stock within the district. The Partnership is investigating these opportunities further because of the recognition that there are 29 Registered Providers across the District all of whom provide a very different response to anti-social behaviour. The Partnership would like to implement a stream lined response to victims regardless of their tenure.
- 3.4.1 Further research will now be carried out to establish the demand for a commissioned service and proposals in relation to what the service would look like will then be considered by the Partnership.

4.0 PERFORMANCE 2014 - 15

4.1 At the April 2015 meeting of the Huntingdonshire Community Safety Partnership a presentation was received in relation to performance against a selection of crime types. In the long term since 2008/09 total police recorded crime has reduced by 25% in Huntingdonshire and by 27% in Cambridgeshire for the same period of time. There is a 1% reduction in the police recorded crime when compared to last year, however Cambridgeshire has seen an increase of 4% in police recorded crime for the same period of time.

Figure 1: Total Crime Trend, rate per 1,000 population



4.2 Nationally, the number of ASB incidents recorded by the police in the year ending September 2014 decreased by 10% compared with the previous year. There has been a remarkable reduction in ASB incidents (54.0%) in Huntingdonshire and (56.9%) in Cambridgeshire since 2007/08. A reduction of 3.6% was recorded in Huntingdonshire compared to last year.

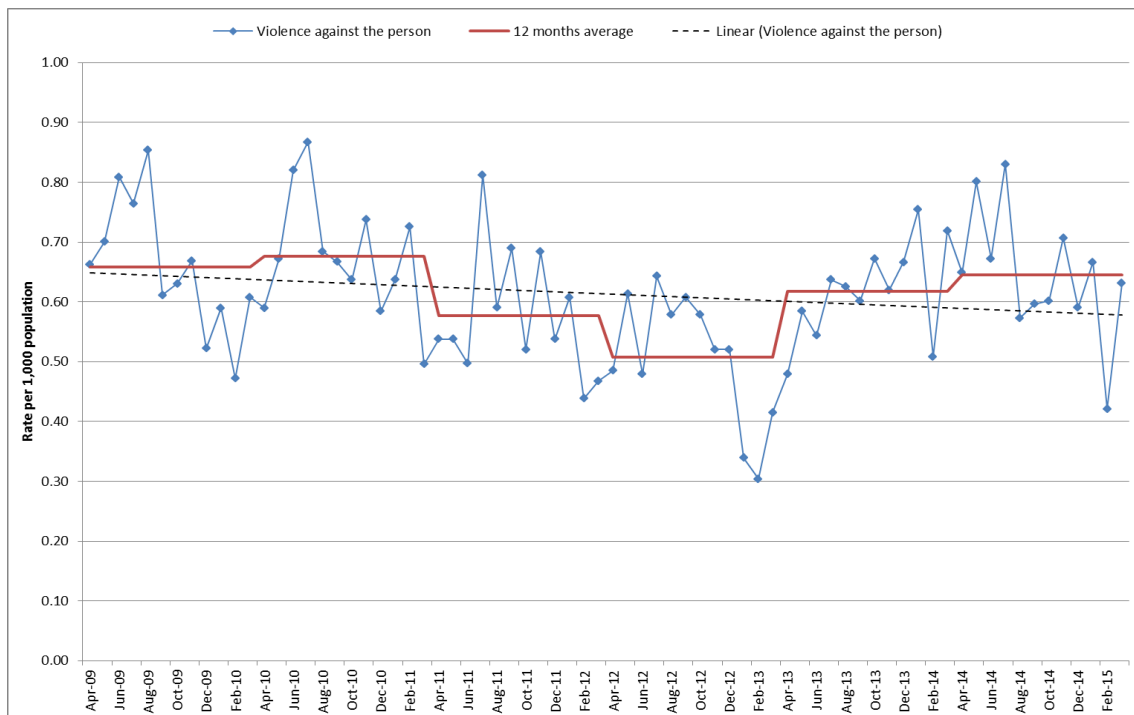
Table 1: shows a long term reduction in the volume of ASB in Huntingdonshire and Cambridgeshire

	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15*
Huntingdonshire ASB	6,958	7,019	6,144	4,755	4,534	4,370
Year on year reductions	-23.9%	0.9%	-12.5%	-22.6%	-4.6%	-3.6%
reduction compared 2007/08	-26.8%	-26.1%	-35.3%	-50.0%	-52.3%	-54.0%
Cambridgeshire ASB	25,027	26,067	22,765	18,061	17,086	15,870
year on year reduction	-27.4%	4.2%	-12.7%	-20.7%	-5.4%	-7.1%
reduction compared 2007/08	-32.0%	-29.2%	-38.1%	-50.9%	-53.6%	-56.9%

*Two months projections are used

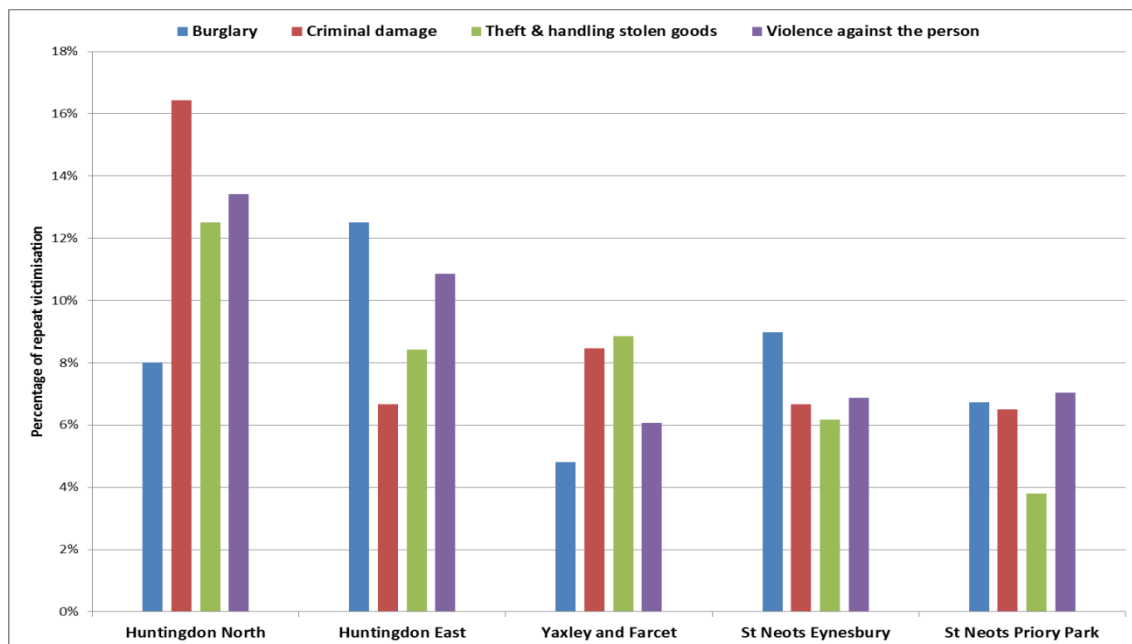
- 4.3 Looking at the data for year ending January 2015, dwelling burglary has reduced by 17.2% (80 offences) and vehicle crime reduced by 18.9% (154 offences). However, there is an increase by 60.6% (20 offences) in all robbery and an increase by 88.9% (24 offences) in personal robbery offences in particular. Possession of a weapon offences increased by 82.6% (19 offences) and hate crime offences increased by 35.5% (11 offences). Serious sexual offences, rape in particular, increased by 46.5% (20 offences).
- 4.4 The Partnership has had violence as a priority for a number of years, with a particular focus on alcohol related violence. There has been good overall improvement in this area. Data collected from Hinchingbrooke Accident and Emergency department for assaults presenting at the department has recorded, in the medium term, a 7% reduction in the past 2 years. Hinchingbrooke's data shows average yearly reductions for the past 3 years with peaks being more notable in summer months.

Figure 2: Long term trend for the rate per 1,000 population of (VAP) in Huntingdonshire



- 4.5 A research project on Repeat Victimization completed by the Cambridgeshire Research Group revealed that Huntingdon North Ward accounted for 13% of the total repeat victimisation in Huntingdonshire. The ward also has the highest recorded rate of repeat victimisation at 47.3 per 1,000 population, compared to the Huntingdonshire district rate of 13.9 per 1,000 population. Huntingdon North Ward has the highest proportion of repeat victims (12%) who have been victimised between 2 and 3 times and also recorded the highest volume of repeat victims (95%) who have been victimised four or more times in three years.

Figure 3: First five wards where higher repeat victimisation is recorded with crime type



4.6 The Partnership took the opportunity at this point to consider the emerging issues as well as their performance over the previous 12 months.

5.0 LEGISLATIVE CHANGES

5.1 The 20th October 2014 saw the commencement of the Anti-social Behaviour, Crime and Policing Act. There are four parts to the Act that replace 19 powers that were previously available to address anti-social behaviour; this included the Anti-Social Behaviour Order (ASBO).

5.2 The Partnership commissioned an external provider to deliver training on the new legislation to frontline professionals all of whom would be required to utilise the tools and powers. The training was attended by 30 officers representing different services and organisations.

5.3 The Partnership commenced the process for implementing a Public Spaces Protection Order (PSPO) covering Huntingdon Town Centre. The Order was required in response to ongoing issues with street drinkers who significantly effecting the day time economy and those living in and visiting the town. A report was submitted to the Licensing and Protection Panel that requested the following prohibitions:

- the consumption of alcohol or possession of an open container of alcohol in the Designated Area; and
- acting in a manner that causes alarm, harassment or distress as a result of consuming alcohol.

5.3.1 The Order was approved with an implementation date of 1st April 2015.

6.0 CONCLUSION

- 6.1 The landscape for Community Safety continues to change. Huntingdonshire District Council and a number of other organisations have a responsibility to respond to complaints of ASB and significant progress has been made in Huntingdonshire to address ASB in recent years. The creation of a multi-disciplinary team provided a skilled resource that can continue to develop and market the service with a view to attracting funding in the future.
- 6.2 The Partnership has continued to use their resources effectively to tackle issues of crime, disorder and ASB resulting once again in a reduction of total crime compared to the same time last year. This is not an opportunity for the Partnership to be complacent; they must focus their efforts in to emerging issues and continue their proactive way of working as opposed to being reactive.
- 6.3 HCSP actively reviews the crime figures throughout the year and tailors its approach to commissioning tactical responses as far as possible. However, the partnership's focus remains on prevention rather than amelioration.
- 6.4 The HCSP has continued to achieve year on year reductions in crime, disorder and anti-social behaviour since its formation in 1998.

BACKGROUND PAPERS

Huntingdonshire Community Safety Plan 2014 – 17, HDC May 2014
Huntingdonshire Community Safety Partnership Spending Plan – Community Safety Fund – January 2015
Huntingdonshire Strategic Assessment April 2015

CONTACT OFFICERS

Claudia Deeth, Community Safety Team Leader, Environmental & Community Health Services – 01480 388233

Dan Smith, Healthy Communities Manager, Environmental & Community Health Services – 01480 388377

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Huntingdonshire Community Safety Partnership

Community Safety Plan

2014 – 17



Refreshed July 2015

Introduction

The Huntingdonshire Community Safety Partnership has been in place since 1998 and from 1st April 2015, commences year two of their fifth Community Safety Plan. The purpose of the refresh is to identify some of the achievements from the last 12 months as well as ensure that the Partnership continues to focus their efforts on the issues that are of most importance.

The Partnership will continue to work with community groups to build even better, stronger and more effective partnerships to deliver community safety throughout Huntingdonshire.

The Partnership recognises that Anti-Social Behaviour of varying levels continues to be a concern within our communities so this will remain a priority for the Partnership. They will build on successes by identifying what has worked well but also continue to target the most vulnerable as well as repeat victims of anti-social behaviour. On commencement of the three year plan in April 2014, the Partnership committed to responding to crime types that they believed had the potential to blight our District, these being Child Sexual Exploitation (CSE) and Modern Day Slavery (previously Human Trafficking). Therefore to try and provide an effective response to these issues, the Partnership commissioned Strategic Assessments to establish the extent of these problems in Huntingdonshire. These documents have proven to be very beneficial resulting in focusing the work of the Partnership.

The Partnership has received confirmation from the Police and Crime Commissioner for Cambridgeshire, Sir Graham Bright that they will once again receive a funding grant in the form of the Community Safety Fund for 2015 – 16. This is recognition of the positive outcomes achieved by the projects commissioned by the Partnership during 2014 – 15 and once again the funding will be awarded to projects that will focus on the identified priorities.

As a Partnership, we feel very optimistic about the remaining two years of the current Community Safety Plan and we also remain positive about the challenges that we continue to face in the form of complex crimes. By continuing to work together effectively we will endeavour to maintain Huntingdonshire as a safe place to live, work and visit.

If you would like more information about the Strategic Assessment or the Community Safety Partnership, please visit our website at www.huntsdc.gov.uk or contact the Community Safety Team at Huntingdonshire District Council on 01480 388388.

Chief Inspector Laura Hunt
Chairperson, Huntingdonshire Community Safety Partnership

What did the Partnership aim to address in their Community Safety Plan 2014 - 17

In 2014 – 17, the HCSP will focus on Victims and Vulnerability by:

- **Identifying and supporting Vulnerable People**
- **Identifying and responding to issues in Vulnerable Places**
- **Target those who cause us most harm**
- **Target matters that are of most concern to our communities**

We will do this by:

- Better support to high risk victims of Anti-Social Behaviour
- Responding to increases in violent crime including domestic abuse
- Targeting resources into identified priority areas of the District
- Commissioning research into the identified priority areas and put a response in place

What did the Partnership achieve in Year 1 of their three year Community Safety Plan

- The commissioning and receipt of four strategic assessment documents that focused on Vulnerable Victims, Child Sexual Exploitation, Oxmoor and Violence;
- The creation of a task and finish group focusing on Child Sexual Exploitation. This group has a focused action plan that reports to the Partnership as well as the Local Safeguarding Childrens Board (LSCB);
- The creation of a task and finish group focusing on the Oxmoor area of Huntingdon. This group has created an action plan that focuses on all factors that makes this area vulnerable to increases in crime, disorder and anti-social and has a dedicated action plan that reports to the Partnership as well as other relevant strategic groups;
- The funding of a project that works with children and young people who are involved in anti-social behaviour as a result of suffering from Post-Traumatic Stress Disorder;
- Contribution towards the Bobby Scheme to support vulnerable victims in the Huntingdonshire area;
- The funding of the Dodgems Project to work with male victims and perpetrators;
- The organisation and hosting of a conference for Huntingdonshire professionals that focused on victims and vulnerabilities;
- The organisation of a conference for Huntingdonshire professionals focusing on mental health;

Performance

Working in partnership, the six statutory partners of the Huntingdonshire Community Safety Partnership along with co-opted partner organisations have collectively helped towards achieving the following in the last 12 months:

- A 1% reduction in total crime despite their being a 4% increase across Cambridgeshire as a whole;
- A 10% increase in reported incidents of anti-social behaviour compared to last year and a 28% reduction since 2009/ 10;
- Dwelling burglary has reduced by 17.2% and vehicle crime, which has always been a difficult crime for the Partnership to achieve sustained decreases has reduced by 18.9%;
- A 7% reduction over the last 2 years of admissions to Hinchingsbrooke A & E department for assaults;
- A downward trend of numbers of incidents associated with the pub clusters suggesting the continued effectiveness of the Pub Watch and Traffic Light Schemes that exist within each of the market towns of Huntingdonshire;
- Increase in reporting of Domestic Abuse suggesting that victims have gained confidence in the services available to help address this type of crime

Year Two of the Three Year Plan

Continuing the focus on Victims and Vulnerabilities, over the next 12 months the Partnership will focus on the following priorities:

- The building of strong, resilient, cohesive communities including a focus on the new duty to have 'due regards to the need to prevent people from being drawn into terrorism';
- High and medium risk victims of Anti-Social Behaviour;
- Child Sexual Exploitation;
- Tackling Violence against the Person; and
- Modern Day Slavery

Our Priorities in More Detail

Overarching Priority – Focus on Victims and Vulnerabilities by building more Strong, Resilient and Cohesive Communities
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Although Huntingdonshire is a very safe place to live, work and visit, how our communities feel is based on their day to day experiences of where they live. Research shows that because of a number of factors those living in some areas of the District are more likely to be a victim of crime than someone living in another area, it is therefore important that resources are focused into priority areas. Within our communities we already have effective groups made up of local residents who are keen to engage and therefore there is an opportunity for the Community Safety Partnership to utilise this resource.
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Aims

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| <ul style="list-style-type: none">• Engage with residents and groups, particularly in identified priority neighbours where numbers of repeat victims are higher, to understand local concerns and seek feasible solutions.• Engage our communities in the fight against crime, disorder and anti-social behaviour.• Ensure prompt and appropriate responses to community concerns that positively impact on confidence.• Ensure our communities are aware of the work of the Community Safety Partnership and the services that are available to support them.• Raise awareness of the Prevent agenda and how communities can be proactive in the fight against terrorism. |
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Performance Measures

- | |
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| <ul style="list-style-type: none">• Re-establish Neighbourhood Forums.• The number of 'Operations' or campaigns run on an annual basis that require the input of our communities to provide information to disrupt crime, disorder and anti-social behaviour.• Positive associations and a 'place' within community groups.• Creation of a co-located team in a vulnerable location that can help address community concerns.• Greater understanding in terms of service provision for those suffering from mental ill health.• The progress made by the Oxmoor Task and Finish Group and the outcomes achieved on their action plan. |
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Priority 1 – High and Medium Risk Victims of Anti-Social Behaviour

Although reported incidents of anti-social behaviour have continued to decrease in Huntingdonshire over a number of years, anti-social behaviour continues to be the number one concern for our communities. Anti-social behaviour can take many forms and affects everyone differently. Unfortunately, many people are victims of anti-social behaviour on more than one occasion and often do not know who to report it to and what support they can expect as a victim. Also, many people feel that because of where they live they should have a higher tolerance to certain behaviours and just learn to live with the anti-social behaviour that is going on within their community.

The Huntingdonshire Community Safety Partnership has a zero tolerance to anti-social behaviour and already has working groups in place with established and effective policies and procedures in relation to responding to anti-social behaviour. But the Partnership must prioritise those victims who may be more vulnerable and therefore may present as high or medium risk.

Aims

- Increase public confidence that effective action is being taken against anti-social behaviour.
- Support diversionary activities, empower local communities and carry out targeted enforcement against perpetrators by working with partners to continually improve the response to anti-social behaviour in Huntingdonshire through joint working, sharing of information and training.
- Ensure the shared use across all partner agencies of the Risk Assessment scoring process and agreed follow up actions.
- Continue to strengthen the use of the ECINs case management system across all partner organisations.
- Target resources into areas where people are more likely to be victims or repeat victims of anti-social behaviour.
- Raise awareness within our communities of the support available across partner agencies to help address anti-social behaviour.

Performance Measures

- Continued % reductions in reported incidents of anti-social behaviour.
- Increased use of powers available within the ASB, Crime and Policing Act 2014.
- Reductions in victims score in response to ASB being addressed effectively.
- Number of targeted interventions in areas of the District where people most likely to be victims of ASB.
- ASB reducing at same rate in priority wards compared to the rest of the District.
- Number of high and medium risk cases archived on ECINs.

Priority 2 – Child Sexual Exploitation

The true scale of child sexual exploitation (CSE) is unclear and this has been recognised at a national level and therefore on a District level, it is even less clear. But what we do know is that CSE does happen in Huntingdonshire and that there are both victims and perpetrators residing in the District. Many victims don't recognise that they are being exploited as well as the issue that parents/ carers/ teachers don't recognise the signs of exploitation and therefore it goes on for long periods of time. There are many factors that may lead to a person perpetrating or becoming a victim of CSE and it is important that the Partnership raises awareness of this crime within our communities everyday lives so that Huntingdonshire can be proactive rather than reactive in response to CSE.

Aims

- Utilising the recently produced Huntingdonshire CSE Strategic Assessment and with advise and support from the Cambridgeshire LSCB, create an awareness raising

<p>plan in relation to CSE.</p> <ul style="list-style-type: none"> • Raise awareness about the signs of possible CSE. • Ensure partners know how to signpost victims utilising Cambridgeshire LSCB approved pathways. • Identify appropriate training for professionals working with children and young people to attend. • Identify trades where CSE may be more likely to occur and provide appropriate and regular training for professionals. • Utilise the local media to raise awareness about CSE.
<p>Performance Measures</p> <ul style="list-style-type: none"> • Increase the reporting of CSE as this would demonstrate a confidence in the support available. • Number of identified trades undergone LSCB approved training. • Number of campaigns run in relation to CSE. • Number of victims identified and signposted. • Number of training events held and number of professionals attended.

<p>Priority 3 – Tackling Violence Against the Person</p> <p>Although there appears to be a downward trend in incidents of violent crime across the District the Partnership must not be complacent. Violent crime significantly impacts both the victim/s and the communities in which the incidents occur and the Partnership recognises that there are a number of things that can be done in response to violent crime.</p> <p>There has been a slight reduction in the volume of violence against the person occurring within the pub clusters and some of this success can be attributed to the effectiveness of the Pub Watch Schemes that have been heavily invested in by partner organisations.</p> <p>There continues to be concerns in relation to sexual offences as there has been a significant increase in the number of incidents reported in the last 12 months but it is still believed to be a heavily underreported crime.</p> <p>Current trends in Domestic Abuse (DA) show an increase across the County in the volume of police-reported incidents. Cambridgeshire recorded an increase of 6.0% compared with last year. Work in the County continues to focus on increasing reporting and the Constabulary have also taken steps since the HMIC inspection to ensure appropriate recording and handling of DA takes place. Increases in reporting also suggests that people are gaining confidence in services and are coming forward to report crimes and incidents of domestic abuse. Huntingdonshire however, has not seen as large an increase in reporting in the last year as other districts.</p>
<p>Aims</p> <ul style="list-style-type: none"> • Support the Pub Watch Schemes to maintain a zero tolerance to alcohol related disorder. • Utilise the powers available under the ASB, Crime and Policing Act 2014 to respond to perpetrators of alcohol related disorder and locations affected by misuse of alcohol. • Reduce alcohol related crime, disorder and anti-social behaviour. • Increase confidence to increase reporting of crimes against the person in particular sexual violence and hate crimes. • Support the work of the County Domestic Abuse and Sexual Violence Partnership to increase reporting and reduce the number of repeat incidents.
<p>Performance Measures</p> <ul style="list-style-type: none"> • Reduce incidents of violence against the person. • Powers utilised under the ASB, Crime and Policing Act 2014 legislation.

- Increase reports of incidents of sexual violence.
- Increase reports of hate crime.
- Reduce the number of repeat victims of domestic abuse.

Priority 4 – Modern Day Slavery

The Modern Slavery Act 2015 received royal assent on 26th March 2015 and is designed to tackle slavery in the UK and consolidates previous offences relating to human trafficking and slavery. Research shows that a large proportion of cases are never recognised or reported and do not appear in any statistics or measures of the size of the problem. In June 2014, Operation Lynx was successful in Huntingdonshire resulting in eight people being arrested for crimes in relation to labour exploitation and human trafficking, so it is clear that these crimes happen in our District.

Aims

- Raise awareness about Modern Day Slavery, what it is and the part that communities play in identifying potential victims.
- Ensure professionals are aware of how to report victims.
- Target resources into priority areas.
- Create a sustainable multi-agency method of identifying and targeting addresses where victims may be held.
- Provide training for professionals.
- Work with vulnerable communities.
- Work with recruitment agencies and employers to raise awareness.
- Creation of a volunteer service to support new arrivals from the EU to the UK.

Performance Measures

- Increased reporting of potential victims and/ or suspicious addresses.
- Increased number of perpetrators brought to justice.
- Number of training sessions delivered.
- Support service created.

Implementation

To ensure that the Partnership remains focused on their priorities develops appropriate and necessary plans and work streams and allocates funding and resources accordingly, action plans will be produced and monitored on a quarterly basis for each priority area. The following practises are also in place:

ASB Problem Solving Groups

Three ASB Problem Solving Groups will be held each month, based on the Police sectors. The groups will operate with the ECINs case management system running live so that information can be uploaded immediately. Partners involved in this process will be expected to update case files and complete tasks in between meetings so that progress can be continuous. Each case will have an identified lead, the progression and development on the case will ultimately be their responsibility.

Task and Finish Groups

These groups will be developed in line with need and once the work stream has been implemented then the group will be disbanded. This is to ensure best use of resources and enable officers to focus their efforts into other priorities areas. There will be the flexibility that groups can be re-formed should the need arise.

Data and Research

The Community Safety Partnership has commissioned the Research Group at Cambridgeshire County Council to deliver four strategic assessments on a quarterly basis over the next 12 months. The assessments will specifically focus on the priorities identified by the Partnership and will help clarify the reality of the issue, gaps, good practise as well as evaluating any work carried out to date. These will be working documents that can be referred back to as well as shared appropriately to ensure that as many people and partners benefit from them as possible.

Through the use of an information sharing agreement, partner agencies will be expected to provide data that will help form any research carried out on behalf of the Community Safety Partnership. This process will also identify gaps in access to data and where possible efforts will be made to create working agreements to enable access to this data.

Finance and Performance

The Huntingdonshire Community Safety Partnership has been awarded a grant of £22, 990 for the financial period 2015 – 16. This grant is known as the Community Safety Fund and has been awarded by the Cambridgeshire Police and Crime Commissioner, Sir Graham Bright. The Partnership is very conscious that the amount that they have been awarded has reduced on an annual basis but that there is a need to continue addressing issues of crime, disorder and anti-social behaviour effectively. The Partnership will adhere to both a proactive and reactive approach to responding to their priorities, this in turn should prevent numbers of crimes escalating as well as allowing for flexibility in response to need.

There is a requirement as a result of receiving the grant from the Police and Crime Commissioner to provide a six monthly progress and achievement report as well as a six monthly financial monitoring form. There will also be a 'Star Chamber' process where representatives from the Partnership will meet with Sir Graham Bright to update on the initiatives funded via his grant allocation.

The Partnership also has their own performance management process; this involves the use of detailed action plans which include estimated timescales. Each plan has a lead officer and

updates are provided at each Partnership meeting. There is an expectation that all members of the Partnership will allow their organisations to actively participate and deliver the action plans to ensure the best outcome possible.

Legislation

Anti-Social Behaviour, Crime and Policing Act 2014

The Anti-Social Behaviour, Crime and Policing Act 2014 commenced on 21st October 2014 and has resulted in greater flexibility to the Local Authority and Constabulary to respond to persistent perpetrators and hotspot areas for anti-social behaviour. The Community Safety Partnership is committed to supporting the use of this legislation where there is evidence that the powers should be utilised.

Modern Slavery Act 2015

The Modern Slavery Act 2015 received royal assent on 26th March 2015 and makes provision in relation to slavery, servitude, forced or compulsory labour and human trafficking. With powers now available under this new legislation, there is an opportunity for the Community Safety Partnership to focus their efforts into priority areas and establish a proactive response to these types of crime. The legislation also places a duty to co-operate on the Local Authority Police and Health Service (public authorities) in relation to requests made by the Independent Anti-Slavery Commissioner.

Counter Terrorism and Security Act 2015

The Government considered that there was a need to legislate in order to reduce the terrorism threat to the UK. On 29 August 2014, the independent Joint Terrorism Analysis Centre (JTAC) raised the UK national terrorist threat level from SUBSTANTIAL to SEVERE. This means that a terrorist attack is “highly likely”. Nearly 600 people from the UK who are of interest to the security services are thought to have travelled to Syria and the region since the start of the conflict, and the security services estimate that around half of those have returned. In the context of this heightened threat to our national security, the provisions in this Act will strengthen the legal powers and capabilities of law enforcement and intelligence agencies to disrupt terrorism and prevent individuals from being radicalised in the first instance.

The Counter Terrorism and Security Act 2015 received royal assent on 12th February 2015 and places a duty on certain bodies to have “*due regard to the need to prevent people from being drawn into terrorism*”. In complying with the duty all specified authorities, as a starting point, should demonstrate an awareness and understanding of the risk of radicalisation in their area, institution or body. This risk will vary greatly and can change rapidly; no area, institution or body is risk free. Whilst the type and scale of activity that will address the risk will vary, all specified authorities will need to give due consideration to it.

Prevent work depends on effective partnership. To demonstrate effective compliance with the duty, specified authorities must demonstrate evidence of productive co-operation, in particular with local *Prevent* co-ordinators, the police and local authorities, and co-ordination through existing multi-agency forums, for example Community Safety Partnerships.

CURRENT ACTIVITIES OF THE ENVIRONMENTAL AND ECONOMIC WELL-BEING PANELS

STUDY	OBJECTIVES	PANEL	STATUS
Flood Prevention within the District	To investigate flood prevention arrangements in the District and the impact of flooding on associated local policy developments.	Environmental Well-Being	Following a presentation on flood risk management from representatives of the Environment Agency, a scoping report was considered by the Panel in April 2014 and a Working Group appointed. The Chief Executive and Clerk to the Middle Level Commissioners delivered a presentation to the Panel's June 2014 meeting to outline their role with flood alleviation in the District and the working group met in March 2015 to consider the draft Cambridgeshire Flooding and Water SPD.
Waste Collection Policies	To assist the Head of Operations and Executive Member for Operations & Environment with reviewing waste collection policies in relation to the collection points for wheeled bins/sacks and remote properties (farms and lodges).	Environmental Well-Being	<p>The Working Group's activities are currently on hold until the Operations Review has been completed and implemented.</p> <p>A draft new operational policy for garden waste contamination was considered at the Panel's September meeting in advance of a future report to Cabinet.</p> <p>A draft new operational policy for dry recyclates contamination was considered at the Panel's November meeting in advance of a future report to Cabinet.</p> <p>Review work for a lane end collection policy was considered at the Panel's November meeting in advance of policy development.</p>
Litter Policies and Practices (to include graffiti removal)	To consider and make recommendations on future litter and graffiti service scope and standards and on public appetite for changes.	Environmental Well-Being	The Working Group's activities are currently on hold until the Operations Review has been completed and implemented.

STUDY	OBJECTIVES	PANEL	STATUS
Project Management Select Committee	To review and test the robustness of the Council's project management arrangements.	Economic Well-Being	A report from the Projects and Programmes Manager on changes in Project Management was submitted to all three Overview and Scrutiny Panels in June 2015. The Panel received a six month update report on project delivery in October 2015 and a further review by the Project Management Select Committee is due in March 2016.

Panel Date	Decision	Action	Response	Date for Future Action
	<u>Hinchingbrooke Hospital</u>			
	(a) Management of the Hospital			
03/03/15	Hisham Abdel-Rahman, CEO, attended the Panel and reported on the Hinchingbrooke Hospital Action Plan.	The Panel requested an update on the Hospital Action Plan at a future meeting.	A presentation on the Hinchingbrooke Health Campus is expected at the November 2015 meeting.	03/11/2015
07/04/15	Ruth Rogers, Chair, reported on the work of Healthwatch Cambridgeshire.			
	(b) Financial and Operational Performance			
04/02/14	Presentation received from Mr R Murphy and Mr K Poyntz, representatives of Cambridgeshire and Peterborough Clinical Commissioning Group (CCG) on the financial and operational performance of the Hospital. Agreed at the February 2014 meeting that some focus should be placed upon monitoring CCG's performance.	Reports to be presented to the Panel every six months.		
03/02/15	Presentation received from Mr R Murphy, Mr K Poyntz and Ms S Shuttlewood on hospital accountability. Discussed recent CQC report on the Hospital and CCG monitoring.			
01/09/15	Report presented to the September 2015 meeting.			
	<u>Health economy</u>			
06/04/15	Scoping report on potential work on the health economy. Further reports requested on: <ul style="list-style-type: none"> the current state of Neighbourhood Planning within the area and how it was likely to develop and how it might promote community resilience; community engagement, including examples of good 	Heads of Service to schedule reports on subjects relating to their services.	A presentation on the Cambridgeshire and Peterborough Health and Care System Transformation Programme has been postponed.	February and March 2016 (To be confirmed)

Panel Date	Decision	Action	Response	Date for Future Action
	<p>practice;</p> <ul style="list-style-type: none"> the impact of Welfare Reforms, including fuel poverty and how this is defined; reviewing the Council's Equality Impact Assessment arrangements, and the impact of growth on GP surgeries, school places and hospital capacity. 			
<p>04/12/12 / 04/03/14</p> <p>10/06/14</p> <p>04/11/14</p> <p>06/10/15</p>	<p><u>Delivery of Advisory Services Within the District</u></p> <p>The Voluntary Sector Working Group comprises of Councillors R C Carter, Mrs P A Jordon, P Kadewere and Mrs R E Matthews.</p> <p>Annual Performance Report presented to Working Group.</p> <p>Councillor R C Carter to contact the Community Manager to begin discussions on funding arrangements for the final year of the Voluntary Sector Agreements.</p> <p>The six voluntary sector organisations currently in receipt of three year funding awards (Strategic Grants) gave presentations on what they have delivered, how their work contributes to the Council's corporate objectives and the future challenges they face.</p>	<p>The Head of Community will report to the Panel in advance of budgets being set for grant funding available from 2016/17.</p>		<p>Date to be confirmed</p>
<p>07/01/14</p>	<p><u>Redesign of Mental Health Services</u></p> <p>Representatives of Cambridgeshire and Peterborough Clinical Commissioning Group (C&P CCG) updated Panel on redesign of mental health services.</p>			

Panel Date	Decision	Action	Response	Date for Future Action
<p>10/06/14 & 08/07/14</p> <p>07/04/15</p> <p>07/07/15</p>	<p>Representatives from the Mental Health Service User Network (SUN) and Mind in Cambridgeshire attended meeting.</p> <p>Invitation to Luminus seminar on 'Improving Outcomes for People in Crisis because of a Mental Health Condition' extended to Members.</p> <p>The Panel received an update report on the Children and Adolescent Mental Health Service (CAMHS).</p>	<p>The Panel requested further updates at future meetings.</p>		<p>Date to be agreed</p>
<p>04/06/13</p>	<p><u>Review of Elderly Patient Care at Hinchingsbrooke Hospital</u></p> <p>Working Group comprising of Councillors S J Criswell, Mrs P A Jordan, P Kadewere and Mrs R E Matthews appointed to undertake a review of elderly patient care at Hinchingsbrooke Hospital. The study will be undertaken in conjunction with the hospital. The Panel has received an oral report on recent Working Group meeting with the hospital.</p>	<p>Meetings held on 18 July, 11 November 2013 and 24 February 2014.</p>	<p>The Working Group's activities are currently on hold following a request to the Chairman because the workstream is linked to ongoing Care Quality Commission activity.</p>	
<p>04/03/14</p> <p>04/11/14</p> <p>09/02/15</p>	<p><u>Affordable Housing</u></p> <p>Councillors R Fuller, P Kadewere and SM Van De Kerkhove appointed onto a Working Group to carry out the study, together with former Panel Member Councillor I C Curtis</p> <p>Update report, including study plan and Terms of Reference.</p> <p>Working Group meeting held to discuss Community Land</p>	<p>First meeting held on 22 July 2014 to scope out the work.</p>	<p>Terms of Reference agreed and further actions identified</p> <p>Terms for draft policies for the</p>	

Panel Date	Decision	Action	Response	Date for Future Action
16/03/15	trusts and rural affordable housing development. Working Group met to discuss Government changes affecting affordable housing supply and the Elphicke-House Report.		new Local Plan discussed and recommendations made.	
20/04/15	Working group meeting held to scrutinise the Housing Register and statistics on homelessness.			
03/11/15	Report on findings and recommendations of the Working Group was presented to the Panel.		The Panel endorsed the Working Group's recommendations and submitted to Cabinet actions for consideration.	19/11/2015
19/11/15	The Working Group's recommendations was submitted to Cabinet for consideration.		A report of Cabinet's response to the recommendations is to be submitted to the Panel.	05/01/2016
03/11/15	<u>Registered Social Providers</u> Councillors R Fuller, P Kadewere, M C Oliver and Mrs D Reynolds appointed onto a Working Group to carry out a study on Registered Social Providers			
03/11/15	<u>The Impact Of Cambridgeshire County Council Budget Proposals On Huntingdonshire And It's Residents</u> Councillors D Brown, S Criswell, M Francis, T Hayward and P Kadewere appointed onto the Working Group.			
05/11/15	The Overview and Scrutiny Panel (Economic Well-Being)			

Panel Date	Decision	Action	Response	Date for Future Action
10/11/15	<p>appointed Councillors T Alban, G Bull, B Hyland and M Shellens onto the Working Group.</p> <p>The Overview and Scrutiny Panel (Environmental Well-Being) appointed Councillors Mrs S J Conboy, D A Giles, T D Sanderson and R J West onto the Working Group</p>			
07/10/14	<p><u>Huntingdonshire Strategic Partnership (HSP)</u></p> <p>Huntingdonshire Community Safety Partnership</p> <p>Annual review of the work of the Partnership.</p> <p>Children and Young People</p>	The 2014/15 report planned for October 2015 was postponed to the November 2015 meeting.	The report was not available in time so has been re-scheduled for December 2015.	01/12/2015
03/02/15	<p>Details of the thematic group's priorities received together with details of its terms of reference, membership and current matters being discussed. Presentation received.</p> <p>Health and Wellbeing</p>	The group meets four times per year in January, March, June and October.	Reports to be submitted to the ensuing panel meeting.	
03/02/15	<p>Background information received on the thematic group's outcomes, terms of reference, membership and action plan.</p>	Invitation extended to the Chairman and Vice-Chair to attend a future meeting.		

ACTION LOG
(Requests for information/actions other than those covered within the Progress Report)

Date of Request	Description	Response
<p>07/04/2015</p>	<p>Chairman and Vice-Chairman met with the Chief Inspector Hunt to discuss closer working between the Police and Councillors.</p> <p>Chief Inspector Laura Hunt delivered a presentation: 'Closer Working with the Police'. The Chief Inspector wants a continued and meaningful dialogue with Councillors. One potential option suggested is to have the Chief Inspector regularly attend and present to the Overview and Scrutiny Panel (Social Well-Being).</p>	<p>Laura Hunt presented to full Council in September 2015.</p> <p>The Managing Director and Chief Inspector have met to discuss the way forward regarding continued dialogue between Councillors and the Police.</p>